

# Wegbereiter für die Digitale Transformation gesucht

The FP Group, headquartered in Berlin, has been the expert in secure mail business for 95 years. We worked hard to become one of the foremost suppliers in the world of mail processing equipment. Now, we also offer digital solutions in communication and related areas. Our customers are more than 200,000 satisfied businesses and government agencies, all over the world.

FP's growth strategy concerning digital products and services requires a strong HR team that closely accompanies the strategic realignment of the company and acts as a sparring partner for management at eye level - both conceptually and in an advisory capacity.

To strengthen our team we are looking for a dedicated

## Head of HR Business Partner (m/f/x)

Francotyp-Postalia GmbH / Headquarters Berlin

### Your Role:

- ✓ You will lead a small team of HR Business Partners and take over the operative HR Business Partner role for the Headquarters/Digital Business units.
- ✓ As a business partner, you will be the first point of contact and sparring partner for the management, validating its requirements and initiating suitable measures - you will always keep an eye on strengthening our high-performance culture.
- ✓ You will be responsible for the compliance of HR strategy and ensure the implementation of personnel processes, instruments and guidelines.
- ✓ You will align the personnel planning of the business units with the corporate strategy and ensure adequate, long-term workforce management.
- ✓ Together with the business, you will drive transformation programs and accompany them through appropriate change management measures.
- ✓ As part of a global HR team, you will work closely with other HR departments such as the Center of Excellence and the HR Service Center and transfer the needs of the business into targeted HR solutions. You will provide decisive impulses for the further development and optimization of HR processes and instruments.
- ✓ You will be operationally responsible for the selection and placement process of senior management positions.
- ✓ Social partner management is just as much a part of your job as clarifying labour law issues.



# Wegbereiter für die Digitale Transformation gesucht

## YOUR PROFILE:

- ✓ You have a degree in human resources management, psychology, economics or business administration, social sciences or a comparable qualification.
- ✓ As an HR generalist, you have been working successfully for several years in companies with a dynamic environment, and have initial management experience.
- ✓ You have a solid grasp of the accompaniment of transformation projects, change management and management consulting.
- ✓ As a motivated, open-minded and independent HR professional, you have a good command of the balancing act between operational services and strategic consulting at eye level.
- ✓ You have a high level of problem-solving, consulting and social competence, a hands-on mentality as well as a willingness to change and reflect on yourself.
- ✓ You have pronounced networking skills and a sovereign, diplomatic and client-oriented appearance.
- ✓ You communicate fluently in German and English.

## YOUR PERSPECTIVE:

- ✓ You will work in a motivated and dynamic team on a growth course.
- ✓ You will encounter a performance-oriented corporate culture that unites internationality and medium-sized businesses.
- ✓ We accompany your development with training tailored to your needs.
- ✓ With flexible working hours, you can create your personal balance.

Be a part of our team and shape FP's transformation together with us! We are looking forward to receiving your job application via E-Mail.



## FRANCOTYP-POSTALIA HOLDING AG

Josefin Eckwert  
Prenzlauer Promenade 28  
13089 Berlin

030/ 220 660 184  
[jobs@francotyp.com](mailto:jobs@francotyp.com)