



**INFORMATION ON POSTAL VOTE RESP.
AUTHORISING THE COMPANY PROXIES OF FRANCO TYP-POSTALIA HOLDING AG**

for the Annual General Meeting (virtual AGM) of Francotyp-Postalia Holding AG on 16 June 2021

We would ask you to fill in this form and send it, if possible indicating your Confirmation of registration number, directly to the following address by 15 June 2021, 24:00 h (CEST) (time of receipt by the Company is decisive). Alternatively you can exercise your voting rights or authorize the proxies appointed by the Company to exercise your voting rights according to your instructions via the Company's password-protected Annual General Meeting portal at https://www.fp-francotyp.com/hv2021_en, even on the day of the Annual General Meeting up until the opportunity to exercise the voting rights is formally ended by the chairman of the meeting following the answering of questions.

Francotyp-Postalia Holding AG
Landshuter Allee 10
c/o Link Market Services GmbH
80637 Munich / Germany

E-Mail: inhaberaktien@linkmarketservices.de

Postal vote or proxy to the proxies of the Francotyp-Postalia Holding AG
(please complete and mark appropriate box)

Authorising person's first name Authorising person's surname

Confirmation of registration number (if possible) Number of shares

I/We exercise my/our voting rights to the above Annual General Meeting by **postal vote** as listed below (only available for a submission via postal service):

I/We authorise **the Company proxies designated by Francotyp-Postalia Holding AG**, Mrs. Mareike Kuliberda employee of Link Market Services GmbH, business address Munich, Germany and Mr. Norman Höhling, employee of Francotyp-Postalia Holding AG, business address Berlin, Germany, each of them individually with the right to delegate authorisation, to represent me/us with regard to the above-mentioned Annual General Meeting by disclosure of my/our name in the list of participants and to exercise my/our voting right(s) or have such voting right(s) exercised in accordance with the following instructions:

Postal vote resp. voting instructions to the Company proxies

Proposed resolutions as published in the German Federal Gazette (*Bundesanzeiger*)

Item on the agenda	Yes	No	Abstention
2. Resolution on the official approval of members of the Management Board for fiscal year 2020			
a) Official approval of Mr Carsten Lind	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
b) Official approval of Mr Patricius de Gruyter	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
c) Official approval of Mr Sven Meise	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
d) Official approval of Mr Rüdiger Andreas Günther	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3. Resolution on the official approval of members of the Supervisory Board for fiscal year 2020			
a) Official approval of Dr Alexander Granderath	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
b) Official approval of Mr Lars Wittan	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
c) Official approval of Klaus Röhrig	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
d) Official approval of Dr Mathias Schindl	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
e) Official approval of Botho Oppermann			
4. Resolution on new elections to the Supervisory Board			
a) Election of Dr. Alexander Granderath	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
b) Election of Mr Lars Wittan	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
c) Election of Mr Klaus Röhrig	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
5. Resolution on the appointment of the auditor of the financial statements and consolidated financial statements for fiscal year 2021	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
6. Resolution on the approval of the remuneration system for members of the Management Board	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>



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Item on the agenda	Yes	No	Abstention
7. Resolution on remuneration and the remuneration system for members of the Supervisory Board	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Should further resolutions be required, the Company will announce this on the AGM- Portal as well as on the Company's website at https://www.fp-francotyp.com/hv2021_en prior to the vote and will mark the respective resolution proposal with a capital letter. If you wish to support or reject such resolutions, please mark your vote here:

Proposal	Yes	No	Abstention
A	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
B	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
C	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
D	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Place

Date

Signature(s) or other declaration due to sec. 126b BGB



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In addition to the possibility of exercising your voting right(s) by written postal vote, you can authorize the proxies designated by Francotyp-Postalia AG, Mrs. Mareike Kuliberda employee of Link Market Services GmbH, business address Munich, Germany and Mr. Norman Höhling, employee of Francotyp-Postalia Holding AG, business address Berlin, Germany, who can each vote on your behalf on their own and are bound by your instructions. The Company proxies are entitled to vote on your behalf only if you have given them specific instructions regarding the individual motions proposed for the items on the agenda. The Company proxies must follow your instructions when voting on the motions proposed as announced in the agenda.

Use of the form to cast votes

Please use the form "Postal vote resp. proxy to the Company proxies". With this form, you cast your written postal vote or authorize the above-mentioned Company proxies designated by Francotyp-Postalia Holding AG and instruct them how your voting rights on the resolutions proposed are to be exercised.

Then send your form "Postal vote resp. proxy to the Company proxies", if possible **indicating your Confirmation of registration number**, directly to the following address:

By post: Francotyp-Postalia Holding AG
c/o Link Market Services GmbH
Landshuter Allee 10
80637 Munich
Germany

Or by e-mail to: inhaberaktien@linkmarketservices.de

Please note that a postal vote using the form requires the submission via postal service.

Use of the password-protected AGM portal to cast votes

You can also exercise your voting rights via the password-protected Annual General Meeting portal of the Company at the internet address https://www.fp-francotyp.com/hv2021_en. In this way, the issuing of power of attorney and instructions to the Company proxies designated by Francotyp-Postalia Holding AG is possible. To do so, you must log in with your personal access data in the password-protected Annual General Meeting portal of the Company at the Internet address https://www.fp-francotyp.com/hv2021_en and exercise your voting rights or authorize the Company proxies designated by the Company to exercise your voting rights in accordance with your instructions.

Important information:

Please note that only shareholders entitled to participate and vote who are properly registered are entitled to cast their votes by postal vote or to issue power of attorney the Company proxies and to issue instructions for exercising their voting right to the Company proxies designated by Francotyp-Postalia Holding AG.

If the shareholder does **not** make use of the password-protected Annual General meeting portal, the postal vote or the issue of power of attorney and instructions to the Company proxies designated by Francotyp-Postalia Holding AG is possible **until 15 June, 2021, 24:00 h (CEST)** (receipt by the Company). Therefore please fill in and send this form until the aforesaid date to the Company.

The postal vote or the issuing of power of attorney and instructions to the Company proxies designated by Francotyp-Postalia Holding AG is possible via **the password-protected Annual General Meeting portal** at https://www.fp-francotyp.com/hv2021_en **even on the day of the Annual General Meeting** up until the opportunity to exercise the voting rights is formally ended by the chairman of the meeting.

If divergent explanations are received on different channels and it is not clear which one was last submitted, they will be considered in the following order: 1. by Annual General Meeting Portal, 2. by e-mail, 3. by post.

Improperly received or inconclusive postal votes are counted as invalid for the respective agenda items. If instructions are not properly filled out or not clearly given, the Company proxies, depending on the voting procedure, will either abstain or not participate in the voting for the respective agenda items. You cannot instruct the Company proxies to raise an objection, file a motion or ask questions.

Information on data protection can be found in the invitation published on 6 May 2021. They are also available on the Internet at https://www.fp-francotyp.com/hv2021_en.

If you have any questions about the proxies, please call our

Annual General Meeting hotline

between 9:00 and 17:00, Mondays to Fridays (except public holidays in Germany) at

+49 (0)89 210 27 222